JEEViKA
An Initiative of Government of Bihar for Poverty Alleviation
Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar

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Ref:- BRLPS/Proj-MIS/941/16/2562   Date:- 11-10-18

Office Order

Vide Office Order BRLPS/Proj-MIS/941/16/340 dated 07.05.2018, the operators at district level had been shifted to blocks and data entry from block level was initiated from 01ˢᵗ June 18. It had to be ensured that each Block has one MIS executive/DEO (on daily wages) and It was expected that the pace of data entry would improve as the number of operators has increased and the delay in sharing the data to district has been also eliminated. Still the outcome during the four months is not satisfactory.

It is very important and critical to have updated MIS in the organization for better monitoring. Accordingly, it is directed that the digitization related to following be as per indicated timeline:-

Sl. No	Indicator	Timeline
1.	SHG Profiles with member mapping along with VO and CLF profiles.	30ᵗʰ Nov 18
2.	VO transaction with cut- off data and Monthly data up to Sept 18.	31ˢᵗ Dec 18
3.	Saving and credit linkage account	30ᵗʰ Nov 18
4.	All Cadre entry with CBOs Mapping.	10ᵗʰ Nov 18
5.	CLF transaction with cut- off data and Monthly data up to Sept 18.	31ˢᵗ Dec 18
6.	Goatery data entry.	30ᵗʰ Oct 18
7.	Poultry data entry.	10ᵗʰ Nov 18

Above directions should be complied with and a progress report in this respect should be submitted on monthly basis. It would be useful if DPMs conduct monthly review of progress as per attached annexure.

(Balamurugan D.)

Chief Executive Officer

Annexure: Average timeline for data entry.

Copy to:-

1. Director, OSD,AO,CFO
2. All PCs, SPMs, SFMS, AFMs AND PMs
3. ALL DPMs
4. IT Section
5. Concerned File

Sl.No	Average timeline for activity completion in CBO-MIS		
	Indicator	Entries Per Hour	Entries Per Day
1	SHG with Members Profile	25	162.5
2	VO with SHG Mapping	3	19.5
3	CLF with VO Mapping	1.5	9.75
4	Poultry PG with 200 Member	0.5	3.25
5	SHG Saving Account	15	99
6	SHG credit Account	15	99
7	VO Saving Account	20	132
8	VO Cutoff Transaction	0.5	3.25
9	VO Monthly Transaction	3	19.5
10	CLF Cutoff Transaction	0.4	2.6
11	CLF Monthly Transaction	1.5	9.75
12	CM Entry With SHG Mapping	6	39
13	Others Cadre Entry With CBO Mapping	12	78